

Terms & Conditions:

- 1 Applicants should apply only on the prescribed form available at University website: www.wus.edu.pk.
- 2 The applicants are required to visit the University's web page on a regular basis for updates in the process.
- 3 A Bank draft in favor of Treasurer, Women University, Swabi OR online deposit to Account No. **238739974** United Bank Limited, Swabi Branch (0323) **Rs. 3000/-** Original Bank draft/online deposit slip, attested photocopies of all DMCs, degrees, certificates, experience certificates, CNIC, (03) recent passport size photographs, must be attached with the job Application Form.
- 4 Candidates serving in Government, Semi Government and Autonomous Bodies should process their applications through proper channel.
- 5 Candidates having Foreign Degree/certificate should attach Equivalency Certificate from HEC, Islamabad before the closing date.
- 6 Any change in contact details must be reported immediately to the Registrar Office.
- 7 The University reserves the right to increase or decrease the number of post(s) according to the need of various departments and reserves the right not to fill/withdraw any post/withhold the appointment against any advertised post(s)/ cancel the whole advertisement without assigning any reason.
- 8 Candidates applying for more than one position should submit separate forms with all relevant copies and separate bank draft/deposit slip.
- 9 A CGPA 3.00 on the scale of 4.00 will be considered as First division.
- 10 Only short-listed/eligible candidates will be called for test/interview. University will not be held responsible for any delay at part of the courier/mail service provider.
- 11 Incomplete application form(s), not supported by required documents and documents with ambiguity shall not be acceptable.
- 12 In case any information provided by the candidate in application form(s) is found to be incorrect or false at any stage, she will be disqualified, and action will be taken under the rules.
- 13 No TA/DA will be given for attending the test/interview.
- 14 All applications must reach the office of the undersigned on or before **August 08, 2025 (4:00 PM)**.
- 15 Applications received after the closing date may not be entertained, even posted before the closing date.

Errors or Omission (if any) are liable to subsequent rectification by the University Authority.

ADDITIONAL REGISTRAR
Women University, Swabi
Phone: 0938-281889